

Gateshead Safeguarding Adults Board

Annual Business Plan 2016/2017

This Annual Business Plan supports the Gateshead Safeguarding Adults Board to deliver the vision articulated within the three year Strategic Plan 2016/2019. The Business Plan is therefore focussed upon the five Strategic Plan 2016/19 priorities:

- Quality Assurance
- Prevention
- Community Engagement and Communication
- Improved Operational Practice
- Implementing Mental Capacity Act / Deprivation of Liberty Safeguards

To enable the Gateshead Safeguarding Adults Board to fulfil its statutory obligations and the key principles of partnership and accountability, an additional priority of 'Strategic Governance' has been added.

The Gateshead Safeguarding Adults Board Sub-Groups will have a fundamental role in supporting the Board to achieve this Annual Business Plan:

- Quality and Assurance Group (QAG)
- Practice Delivery Group (PDG)
- Training Group (TG)
- Strategic Exploitation Group (SEG)

Priority	Challenge	Accountability	Board deadline
Strategic Governance	Update Memorandum of Understanding	Board	May 2016
	Approve Annual Business Plan	Board	May 2016
	Finalise Annual Report	Board	July 2016
	Appoint Independent Chair	Board	September 2016
	Develop Induction pack for Board members	Board	November 2016
	Develop Self-Assessment Tool	Board	January 2017
	Review Strategic Plan	Board	March 2017
	Develop Safeguarding Adults Board Newsletter	PDG	March 2017
Quality Assurance	Improve Data Collection from all partner organisations	QAG	November 2016
	Develop enhanced comprehensive performance management framework	QAG	November 2016
	Revise Safeguarding Adults Review Practice Guidance Note	QAG	January 2017
	Improve efficiency of Safeguarding Adults Review process	QAG	January 2017
	Evidence learning from, and responses to, best practice / inspections / audits and reviews	QAG	March 2017

Prevention	Work with the LSCB to produce Practice Guidance in relation to Female Genital Mutilation	SEG	September 2016
	Revise the Self Neglect Practice Guidance Note to reflect updated Care Act Statutory guidance	PDG	November 2016
	Deliver updated practitioner training with respect to Self-Neglect	PDG	March 2017
	Embed role of housing practitioners within the Safeguarding process	PDG	March 2017
Community Engagement and Communication	Develop a comprehensive Community Engagement and Communication Strategy	PDG	September 2016
	Develop and disseminate key Safeguarding Adult messages to wider community	PDG	March 2017
	Deliver focussed engagement activity	PDG	March 2017
Improved Operational Practice	Revise Multi-Agency Policy and Procedures to reflect quality assurance findings and manage volume of Safeguarding Concerns	PDG	September 2017
	Ensure feedback is provided, where appropriate, to those who raised the safeguarding concern at the beginning / end of the safeguarding process	Local Authority Operational Teams	July 2016
	Work with partners and providers to encourage swifter responses from single agency investigations	PDG Health Partners Network	January 2017
	Enhance quality of concerns – - Revise Raising Concerns training course - Develop Practice Guidance for Raising a Concern	TG PDG	May 2016 September 2016

	- Focus on quality of concerns during quality assurance process	QAG	March 2017
	Focus on Consent -Raise awareness about importance of seeking consent prior to concern being raised -Clearly document why, in certain circumstances, consent is over-ridden and explain to adult and /or their advocate the reason why	TG Local Authority Operational Teams	May 2016 May 2016
	Raise awareness and improve understanding of MCA across partner agencies	TG / PDG	March 2017
Implementing Mental Capacity Act / Deprivation of Liberty Safeguards	Agree approach to manage increase in DoLS applications	Local Authority DASS	March 2017
	Understand and respond to impact of Domestic DoLS	PDG	March 2017